

**Boothbay Harbor Memorial Library
Board of Trustee Meeting
May 10 , 2016**

Trustees Present: Nicole Poulton, Pauline Dion, Jo Haney, Barb House, Chuck House, Skip Kreahling, Laura Perkins, Elena Smith

Staff Present: Tim McFadden

MINUTES:

Minutes of the June 14th meeting updated and approved.

Vote: unanimous

Jo will correct minutes from previous meeting: change humidifier to dehumidifier in Chuck's report.

Eve Jamison's departure from the Board – discussion and VOTE to accept with regrets and hope she will return at some point in the future.

Director's Report - Tim McFadden

Summer Activities: Books in Boothbay proceeds were less than last year's by approximately \$2,000 even though it was a success. Thank you to Elena, Pauline and Joe for all the help with the lunch.

Tim has submitted a grant to the Maine Historic Preservation Society. If we receive this we will have to raise a matching amount.

Welcome Desiree Scordia – Youth Services Librarian.

Website update. The site is coming along slower than expected. The next meeting with the developers is July 21 to discuss fonts, color scheme and a few other items. Once this is determined, Tim will send us a link so that we can review the site and determine if anything is missing. Tim is pleased with the work so far.

Friday movies on the lawn has been a success. Tim will contact the Popcorn shop to see if they would like to have a sample table to promote their business.

People counter: Tim did contact the company and replaced the lithium battery but it is still not working properly. Tim will contact the company to have it replaced.

Treasurer's Report/Financial Report –Skip

Cash & Savings Account: \$155,279

Endowment: \$1,101,420

Annual Appeal balance : \$92,108

Motion to approve Treasurer's report:

VOTE: unanimous

Committee Reports

Buildings and Grounds – Chuck

The basement dehumidifier needs to be replaced. Tim will talk with one other company to get a price for this. Lauri will give Tim the contact information for TC Hastings. Chuck will also give Tim another company for another option. A decision will be determined and a vote will be done through email.

Chuck will contact Jody Lewis and Bill Haney to look at the front steps to determine repairs needed.

The Friends of the Library still are not happy about the issue with the bathroom. Tim needs to talk with the library staff to see how they can help with this situation. He would then talk with Ann Kelly and Sam. Perhaps it would help to attend one of their board meetings. Tim will follow-up on this. Nicole will plan to attend their board meeting.

Nicole will see if Bill Hamblen would be willing to serve on the Buildings and Grounds Committee.

Fundraising Committee – Nicole

- Books in Boothbay! THANK YOU!! Sharon, Elena & volunteers – Grand success
- We have received \$15,000 from the Doree Taylor Foundation.
- A request to the Marylouise Tandy Foundation - \$10,000 operating support has been submitted.
- Annual Appeal Chair for FY17 – Scott Family (Nick and Mandy)
- Jo will talk to Nick to let him know about the next steps. Tim will prepare the letter and let them review the letter to personalize before printing.
- Chuck will remove the “Books” from the lawn.

Board Development Committee- Nicole/Pauline

- Nicole will contact Kathryn to see if she would at least be willing to be interim Treasurer beginning in the fall.
- Upcoming meeting to be scheduled for August
- Possible suggestions? Treasurer search is ongoing

Old Business:

Youth Trustees – Will Perkins and TBD – VOTE

Vote will wait to see if Will might have a buddy who would also be willing to serve.

New Business:

Next meeting: August 9, will be a social event.

Volunteers Appreciation reception – date August 9 at Mine Oyster

Skip has been contacted by the payroll processor. They are offering a trial service for \$40 for 8 months. If we determine this is a worthwhile service, then it will cost \$40/month.

Motion to adjourn at 6:16 pm Vote: Unanimous

Respectfully submitted,
Jo Haney
July 12, 2016